

# Safer Communities National Project Manager

**Closing Date:** 3<sup>rd</sup> February 2020

**Interview Date:** To Be Confirmed

---

|                                  |  |
|----------------------------------|--|
| <b>Salary:</b>                   | £54,001 (SCP 51 Fixed)   |
| <b>Term:</b>                     | The position is offered on a fixed term basis until March 2022 either by secondment or a fixed term contract |
| <b>Reports to:</b>               | Director of Social Services and Housing  |
| <b>Accountable to:</b>           | Safer Communities Board  |
| <b>Based:</b>                    | Local Government House, Drake Walk, Cardiff  |
| <b>Politically Restricted:</b>   | Yes  |
| <b>Welsh Language essential:</b> | No   |

---

## About the Role

This post is jointly funded by the Welsh Local Government Association and Policing in Wales (the Police and Crime Commissioners and Chief Constables).

It will build on existing work to drive improved and successful delivery of Community Safety Partnership Working in Wales based on the revised and agreed vision for community safety in Wales (<https://gov.wales/working-together-safer-communities-review>).

The post-holder will work closely with and be accountable to the Safer Communities Board members which includes elected members and Police and Crime Commissioners, local government and the police, and other partners to: -

- continue to promote, support and facilitate the reinvigoration and embedding of local, regional and national leadership and partnership working across Wales,
- be responsible for keeping stakeholders up to date with policy and practice developments in community safety and related areas; and
- provide opportunities for sharing emerging and evidenced best practice on the coordination and local delivery of community safety priorities.

## Duties and Responsibilities:

- To provide direct leadership on behalf of local government and policing in delivering Safer Communities priorities, ensuring there is wide understanding and buy-in among all partners to the importance of Community Safety. Promoting and enabling strategic leadership within other aspects of partnership working, including the work of Public Service Boards, Regional Partnership Boards, joint work on substance misuse, safeguarding vulnerable people and mental health.
- Develop a programme of work that supports collaborative actions at national, regional and local levels as appropriate, identifying key deliverables and outcomes, ensuring that key partners are kept abreast of any proposed changes in legislation or policy at Wales and UK levels that are relevant to the work on Community Safety.
- Assess and report on the implications of Welsh Government's response to the report from the Justice Commission for Wales, identifying potential issues and/or implications relating to the delivery of community safety and supporting implementation of recommendations as appropriate or relevant to local government and/or policing.
- Establish and maintain effective working relationships with key stakeholders in the community safety agenda (including devolved and non-devolved bodies), especially those working in Wales in the criminal justice system and those working in related early intervention work, such as Public Health Wales.
- Establish and maintain on-going contact with lead community safety officers in key partner bodies including facilitating the sharing of best practice and ensuring that community safety practitioners are supported to gain the required skills and knowledge to implement the new vision.
- Lead the development of guidance for community safety partnership working that sets out how partners can embed the Sustainable Development principles and the Hallmarks of Effective Partnership.
- Lead the development and establishment of a Community Safety Network for Wales, including the development and agreement of a financial model for its future sustainability, subject to initial funding being provided by Welsh Government.
- To work directly with Welsh Government, Home Office, Ministry of Justice and Police & Crime Commissioners to clarify the availability and purpose of funding for community safety partnership working, programmes and initiatives across Wales.
- Identifying and determine how improved sharing of resources can be utilised to increase capacity to drive forward strategic and operational community safety work at the local, regional and national level.
- Develop arrangements to enable the development of best practice in relation to sharing intelligence and data and support work to increase/make best use by CSPs of existing analytical capacity across policing, local government and other partners.
- Provide secretariat support to the governance arrangements put in place to support the work of the Project, including the Safer Communities Board meetings.
- To undertake any other duties as required by the line manager or Board commensurate with the duties of the post.

# Person Specification

## Essential

### Knowledge

- Detailed knowledge of the community safety agenda throughout Wales, and the full legislative context that governs community safety, crime reduction and reducing re-offending
- Detailed knowledge of relevant Welsh legislation, including the Well-being of Future Generations Act and the Social Services and Well Being Act and their implications for Welsh public services
- Demonstrable experience of working in a policy environment at a senior level, including researching, developing, analysing and presenting policy analysis and proposals and interpreting their impact, relevance and implications
- Demonstrable experience of developing strong relationships and building confidence and joint working between a variety of different agencies and professions
- Knowledge of current issues and challenges facing local government, policing and the wider criminal justice and public sector, particularly in relation to promoting and embedding community safety
- Knowledge and understanding of equality and human rights legislation and best practice, its requirements on public bodies, and awareness of relevant equality issues in the criminal justice system

### Experience

- Experience of working at a senior level with senior politicians (Cabinet Secretaries, Ministers, Local Authority Leaders and Police and Crime Commissioners) and senior officers (Chief Executives, Chief Constables etc) in relation to the development and implementation of policy initiatives
- Experience of arranging and facilitating high level discussions on specific topics and in brokering solutions among different organisations, establishing and maintaining positive working relationships with key partners
- Experience of operating between devolved and non-devolved policy areas, and in finding solutions that can span and meet the different responsibilities of both Welsh and UK Governments
- Experience of developing creative and innovative responses to identified challenges, reflecting a commitment to delivering results and meet demanding and challenging timescales as necessary
- Experience of keeping up-to-date with new research and initiatives and disseminating information to a variety of people and audiences, including senior officers and elected members

### Abilities

- Ability to work on own initiative and manage own workload, with minimum supervision and demonstrating strong project management skills
- Well-developed communication skills, including presenting information to a variety of audiences in appropriate formats and language, both in written form and orally
- IT literate, including use of Office packages
- Ability and willingness to travel across Wales (and the UK) as appropriate

## Desirable

- Experience of presenting/training and dissemination of information to professional staff in a multi-agency context
  - The ability to communicate through the medium of Welsh
- 

## Information about the Safer Communities Board

This post will primarily support and take forward the work of the Safer Communities Board, supporting and enabling the Board to provide leadership, oversight and direction to community safety work across Wales. The Board has been established by local government and policing in Wales, involving other partners, with the aim of providing effective shared leadership to support local partnership working to support safe, strong and more confident communities.

The Board will provide shared national leadership in tackling and addressing community safety issues, including identifying new and emerging shared priorities for cation and ensuring a supportive policy, practice and partnership infrastructure is in place to enable successful delivery, locally and regionally as most appropriate. It will also promote joined-up approach nationally and locally to related initiatives and projects such as the Violence Prevention Unit, the ACE's Hub and Early Action Together to highlight the importance of prevention and early intervention approaches and ensuring they are embedded in practice locally, regionally and nationally in Wales.

---

## Apply Now!

For an initial discussion about the role please contact Naomi Alleyne, Director of Social Services and Housing on 029 20 468 660.

To apply, please send a covering letter with a completed application form by the closing date of 3<sup>rd</sup> February 2020 to:

HR Manager  
Welsh Local Government Association  
Local Government House  
Drake Walk  
Cardiff, CF10 4LG  
e-mail [recruitment@wlga.gov.uk](mailto:recruitment@wlga.gov.uk)

Shortlisted applicants will be invited to interview on (to be confirmed) at Local Government House, Cardiff. Shortlisted applicants may be requested to undertake a task before attending for interview, as well as pre-interview tasks on the day, followed by an interview with a selection panel.